

# SRI LANKA LAW COLLEGE

## APPLICATION FOR CHANGE OF PARTICULARS (NAME)

DECLARATION FOR THE ALTERATION / INSERTION / OMISSION OF PARTICULARS OF A REGISTERED STUDENT

Student Registration No.:									
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Date of Admission:	
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**Important**

- The Certificates and the Transcripts will be issued on successful completion of the course and its Examinations as per the amended name effective from the date approved by the Sri Lanka Law College.
- The applicant should certify all the photocopies as true copy of the original documents

**Part - I: New Name / Amended Name**

- Please use **BLOCK LETTERS** and leave spaces between words.
- Please note that we will not be responsible for any **SPELLING MISTAKES** from your end.

Last Name	
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Initials	
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Full Name	
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**Part – II: Prior Name** (as per the Law College Students’ Registration Book)

Last Name with Initials: \_\_\_\_\_

Full Name: \_\_\_\_\_

I declare that the above information provided by me and the documents attached hereto are true and correct. Also, I am aware of the fact that producing forged/falsified documents and information is a punishable offence.

Date - .....

Signature - .....

**For Registrar’s Office Use Only**

Date received:.....

**Check List**

S. No.	Name of Document	√ / X	S.No.	Name of Document	√ / X
1	Request Letter		6	Amended Driving License	
2	Affidavit		7	Marriage Certificate	
3	Amended Birth Certificate (Original)		8	Divorce Certificate	
4	Amended NIC		9	Paper Advertisement	
5	Amended Passport		10	Other:.....	

i	Student Identity Card Application with Payment Receipt (If applicable only)	
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**Approved / Not Approved**

If not approved, reason: \_\_\_\_\_

Date - .....

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Unit Head