

## Guidelines for Admission to Sri Lanka Law College to the candidates who have qualified in the General Entrance examination 2024 for the academic year 2025

### 1. Application for admission

- (i) The eligible applicants who have qualified in the General Entrance examination in 2024 for the academic year 2025, can submit their duly filled original application with clear handwriting as per the specimen with the required original/certified documents to the Student Registration Unit on February 20, 21, 24 and 25, 2025 (please refer to the allocated time sheet).
- (ii) Late applications **or** unqualified applications **or** applications which are sent by email **or** any other mode of submission will be rejected without notice.

### 2. Required minimum qualifications

- (i) He/She should be a citizen of Sri Lanka;
- (ii) He/She should have completed the seventeenth year of age at the time of making the application;
- (iii) He/She should submit a certificate of good character acceptable to the Council;
- (iv) He/She should possess a minimum of a Two Credit Passes and One Simple Pass in three subjects (except General English and General Knowledge subjects) at one and the same sitting at the G.C.E. (A/L) or International GCSE Examination or an Examination recognized by the Department of Examinations of Sri Lanka as equal to the above examinations **or** any other qualification/s recognized by the Incorporated Council of Legal Education;
- (v) He/She should possess a minimum of a Credit pass in the English Language and a Credit pass in the Sinhala or Tamil Language, obtained at the Sri Lanka General Certificate of Education (Ordinary Level) Examination **or** National Certificate of General Education Examination **or** an Examination recognized by the Department of Examinations of Sri Lanka as equal to the above examinations **or** any other qualification/s recognized by the Incorporated Council of Legal Education;

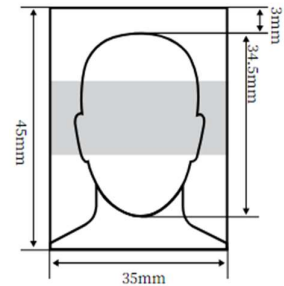
### 3. Required certificates/ documents

Please note that the certificates/documents (original/certified) mentioned below should be submitted along with the original application form as follows;

S. No.	Name of the Certificate/ Document	Type of Doc./Cert. required	
		Original	Certified Copy/ies
(i)	A Certified Coloured photograph (3 nos.) (one should be pasted on the application form)	Original	-
(ii)	Affidavit (if applicable only)	Original	-
(iii)	Results sheet/s of the G.C.E. (A/L) (Local) / I.G.C.S.E.	Original	Certified True Copy
(iv)	Results sheet/s of the G.C.E. (O/L) (Local) / I.G.C.S.E.	Original	Certified True Copy
(v)	Results sheet/s of the G.C.E. (O/L) (Local) / I.G.C.S.E. (if any other attempts other than the above). (If applicable)	Original	Certified True Copy
(vi)	Any other higher Educational Qualification Certificate/s (If Applicable only)	Original	Certified True Copy
(vii)	Character Certificate	Original	-
(viii)	Other Certificates (Marriage/ Dual Citizenship etc.) - (if applicable only)	Original	Certified True Copy
(ix)	Other Certificates (Marriage/ Dual Citizenship etc.) - English translation (if applicable only)	Original	Certified True Copy
(x)	National Identity Card/ Valid Driving License/ Passport	Original	Certified True Copy
(xi)	Birth Certificate (Certified by Divisional Secretariate/ relevant authority)	Original	-
(xii)	English Translation of the Birth Certificate (if applicable only)	Original	-
(xiii)	Grama Niladari Certificate	Original	-

## Special Note:

- (i) The Original certificates/ documents (G.C.E. (O/L), IGCE, degree/transcript certificates) must be obtained from the Department of Examinations/ the qualification awarding body. Illegible certificates/documents issued by the schools or teaching institutes or any other unauthorized institutes will be rejected.
- (ii) A good Character Certificate should have been obtained within Six months of the application for admission, from a Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law), addressed to the Principal, Sri Lanka Law College, No. 244, Hulftsdorp Street, Colombo 12.
- (iii) The Grama Niladari Certificate (DS 04 form) should have been obtained within Six months of the application for admission. The Certificate must mention the purpose for which the certificate is required as "Admission for Sri Lanka Law College". Furthermore, the applicant's character should be mentioned in item number (3) (e). Furthermore, the address in the DS 04 form and Application form should be the same. If any deviations are found, the DS 04 form's address will be considered the applicant's permanent address.
- (iv) The Three (3) coloured photographs (bust only) must be in Passport size (3.5 cm. x 4.5 cm.) and
  - a) One of which must be pasted on page number Six (6) of the Application.
  - b) The attestation is to be done by the Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law) on page number Six (6) of the Application.
  - c) All three photographs should be the same and;
  - d) The photo must be in size 35x45 mm (3.5x4.5 cm)
  - e) The photo must be a Color Photograph taken in last 3 months.
  - f) The background must be True Blue Color (RGB Values: 0,120,215).
  - g) The photo to be a high-resolution photo that is not blurry, and grainy, or pixelated and;
  - h) Have a neutral facial expression or a natural smile, with both eyes open.
  - i) Face the camera directly with full face in view (No selfies).
  - j) The clothing must be Formal Wear
- (v) If the original Birth Certificate is not in English Language, an English translation must be submitted.



## 4. Important

- (i) A Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law) **must** certify as a true copy of the required photocopies.
- (ii) In the event of any discrepancy between names in the certificates and Birth Certificate, the applicant is required to submit an Affidavit along with the application form (you must give detailed information on why your name/s are different in those documents). Additionally, each certificate or document included in the Affidavit is required to specify at least three pieces of information. This may include details such as the date of issue, index number or candidate number, and the name of the person or institute issuing the document or certificate etc.
- (iii) The Applicant will be registered as per the name on their Birth Certificate.
- (iv) Do not use stapler pin or any other tools which cause damage to the scanner machines.
- (v) The Laminated or altered documents/certificates may not be considered for admission.
- (vi) The inquiries with related to calling applications for admissions 2025 (General Entrance Exam - 2024) should be forwarded to [registrations@slc.ac.lk](mailto:registrations@slc.ac.lk)

**5. Fees payable (nonrefundable):**

The Registration Fee must be paid to the Credit of “The Incorporated Council of Legal Education” (ICLE) Hatton National Bank Account No. 063020073300 at any branch of the Hatton National Bank (as per the given payment guidelines and we prefer online payments).

Please refer to the Extraordinary Gazette notification No. 2313/49 - Thursday, January 05, 2023, for the fee structure.

(a) Registration fees - Preliminary Year Students

	Fees (LKR)
Admission Fee	25,000.00
Lecture Fee	25,000.00
Library Fee	5,000.00
Utility Fee	10,000.00
Identity Card Charges	2,000.00
Union Fee	500.00
<b>Total Fee (Preliminary Year)</b>	<b>67,500.00</b>

**Applicants who have difficulties paying the above Student Registration Fee at once may choose the installment payment option as follows;**

- **1<sup>st</sup> Installment is LKR 40,000/-**
- **2<sup>nd</sup> Installment is LKR 27,500/-** within three months from the date of student Registration

Payment References must be entered as follows;

**NIC Number <space> Payment Code <space>Name with Initials**

**Examples:-**

if you want to pay Preliminary year Registration fee - **198828804541<space>RF<space>D.S. Perera**

**6. You must note:**

If any information given by you is found to be incorrect, false or intended to mislead the Council of Legal Education, you are liable to be disqualified. If such information is discovered after admission, you are liable to be expelled from the College. Legal action can be instituted under chapter XVIII of the Penal Code and/or any other statute against you.

**7. Some important instructions/steps to be followed, when submitting the application form along with the required documents;**

**Read the instructions carefully.**

- (i) Check your eligibility and qualifications for admission as a student of Law College.
- (ii) If you are eligible, download the application form and print it on both sides of a white A4 size paper.
- (iii) Read carefully and furnish the relevant details in the application form legibly.
- (iv) Complete the application form by using a blue coloured, ballpoint pen.
- (v) Do not leave any items blank and if an item does not relate to you, write “not applicable”.
- (vi) Check your names and the spellings carefully, and in case of any discrepancy between names in the Application form and your Birth Certificate, you are required to submit an Affidavit.
- (vii) Ensure that you place your signature and date on all pages of the application form.

**8. The applications may be rejected due to the following;**

- (i) Applications that are received after the closing date;
- (ii) Illegible applications;
- (iii) Submitting more than one application by the same applicant.
- (iv) Applications which are incomplete and/or scanned.
- (v) Failure to submit the required original/certified true copies with the original application form at the in-Person Interview.
- (vi) Applications that are not in handwritten form (a candidate for admission should fill out the application form in his/her handwriting).
- (vii) Unqualified applications **or** applications which are sent by email **or** any other mode of submission

**09. Orientation Programme for freshers**

February 27, 28 and March 03, 2025

**10. Date of Starting Lectures – Preliminary Year – 2025**

March 04, 2025

**11. If you require any further information/assistance, feel free to contact us.**

The Unit Head,  
Student Registration Unit,  
Sri Lanka Law College,  
244, Hulftsdorp Street,  
Colombo 12.  
T.P. Nos. 011-2331265 / 011-2473119  
e-mail: [registrations@slc.ac.lk](mailto:registrations@slc.ac.lk)